



# *House of Representatives*

## **HOUSE HEALTH & HUMAN SERVICES COMMITTEE RULES 2005 – 2006**

1. The quorum for the Health & Human Services Committee shall be 11 members.
2. The Committee shall convene, recess, and adjourn upon the order of the chairperson.
3. The chairperson shall establish the meeting agenda and determine the measures to be considered and the order of consideration. No motion that the Committee recommend that a measure do pass or do not pass shall be in order until the chairperson has stated that such a motion will be entertained.
4. All requests that a bill, resolution, or measure be heard by this committee must be accompanied by a Bill Summary Form.  
When a bill or resolution is placed on the committee agenda, the principal sponsor shall be notified of the time and place of the meeting.
5. After the completion of a Bill Summary Form, the Committee will consider a bill, resolution or other measure only after presentation by its author or a representative of senator designated by the author. If more than one member of the General Assembly has signed a measure to be considered by the Committee, the author shall be the one whose name appears first on the list of sponsors.
6. The chairperson may appoint subcommittees and officers of subcommittees at the discretion of the chair and refer any matter to a subcommittee. Each bill in subcommittees must be considered by at least 4 members of the subcommittee and no measure will be returned to the full House except after consideration by the full committee. The Chairman and Vice Chairman of the Health and Human Services Committee will be ex-officio members of each standing subcommittee with the right to vote on each issue.
7. Measures which significantly affect the revenue of the State must include a fiscal note. (An estimate in writing of the dollar amount which the measure, if enacted, would increase or decrease the income of the State). This rule may be the discretion of the chair.
8. Any member of the Committee in disagreement with the majority report of the Committee shall be privileged to file a minority report if desired.

9. The Chairperson may present to the Committee a proposed change in these rules at any time. Any other member proposing a change in these rules shall provide written notice of the proposed change to the chairperson and secretary at least 72 hours before presenting any proposed change to the Committee. These rules may be amended upon motion duly made and approved by a majority of the members of the Committee.
10. The Rules of the House shall prevail in any case not provided for in these rules.
11. The Secretary of the Committee will have a copy of these rules distributed to all members of the House.
12. The Committee prohibits members and visitors from smoking during all committee meetings.
13. During committee meetings, committee members and those in the audience shall turn off or place in silent mode all cell phones, pagers, and other similar devices.